

Lease Renewal Offer

Date: [Insert Date]

[Tenant's Name]

[Tenant's Address]

[City, State, Zip Code]

Dear [Tenant's Name],

We hope this message finds you well. As your current lease for the property located at [Property Address] is set to expire on [Lease Expiration Date], we would like to present you with an offer to renew your lease for an additional term.

The terms of the proposed lease renewal are as follows:

- New Lease Term: [Insert Lease Term, e.g., 12 months]
- Monthly Rent: [Insert New Rent Amount]
- Security Deposit: [Insert Security Deposit Amount if applicable]
- Other Terms: [Insert any additional terms or conditions]

Please let us know your decision by [Response Deadline, e.g., 30 days from the date of this letter]. If you wish to discuss any terms or have questions, feel free to contact me at [Your Phone Number] or [Your Email Address].

Thank you for being a valued tenant. We look forward to your continued residency.

Sincerely,

[Your Name]

[Your Title]

[Property Management Company Name]

[Contact Information]