

# You're Invited!

Dear [Community Member],

We are excited to invite you to a public meeting to gather feedback from our community. Your voice matters!

**Date:** [Insert Date]

**Time:** [Insert Time]

**Location:** [Insert Location]

During this meeting, we will discuss [briefly outline topics]. We encourage all community members to share their thoughts and suggestions.

Please RSVP by [Insert RSVP Date] to [Insert Contact Information].

Thank you for being an active participant in our community. We look forward to seeing you there!

Sincerely,

[Your Name]

[Your Title]

[Your Organization]