

Subject: Invitation to Participate as Expert Panelist

Dear [Expert's Name],

I hope this message finds you well. My name is [Your Name], and I am [Your Position] at [Your Organization]. We are organizing a discussion panel on [Topic] scheduled for [Date] at [Location/Online Platform].

Given your extensive expertise and contributions to [Field/Industry], we would be honored to have you as a panelist. Your insights would greatly enrich the conversation and provide valuable perspectives to our audience.

The panel will cover various aspects, including [Briefly List Topics or Questions]. We anticipate a diverse audience of [Describe Audience], and believe your participation would significantly enhance the event.

Please let us know if you would be available to join us. We would be happy to provide more details and discuss any arrangements needed to facilitate your participation.

Thank you for considering our invitation. We look forward to the opportunity to collaborate with you.

Warm regards,

[Your Name]
[Your Position]
[Your Organization]
[Your Contact Information]