

Date: [Insert Date]

[Landlord's Name]

[Landlord's Address]

[City, State, Zip Code]

Dear [Tenant's Name],

This letter serves as an official acknowledgment of the rent payment received for the property located at [Property Address].

We have received your payment of [Amount] on [Payment Date]. Thank you for your timely payment. As per our lease agreement, this payment covers the rental period of [Start Date] to [End Date].

If you have any questions or need further assistance, please feel free to contact us.

Thank you once again for your cooperation.

Sincerely,

[Landlord's Name]

[Landlord's Contact Information]