Lease Renewal Affirmation

Date: [Insert Date]
To: [Tenant's Name]
Address: [Tenant's Address]
Dear [Tenant's Name],
We are pleased to inform you that your current lease for the property located at [Property Address] is set to expire on [Lease Expiration Date]. We value having you as our tenant and would like to offer you a renewal of your lease for an additional term of [New Lease Term] months.
The new lease will commence on [New Lease Start Date] and the monthly rent will be [New Rent Amount]. All other terms of the lease will remain the same, unless modified by mutual agreement.
Please confirm your intent to renew by signing below and returning this letter to us by [Response Deadline].
Thank you for being a valued tenant. We look forward to continuing our relationship.
Sincerely,
[Landlord's Name]
[Landlord's Contact Information]
Acceptance of Lease Renewal
I, [Tenant's Name], hereby affirm my acceptance of the lease renewal as outlined above.
Signature:
Date: