

**Dear [Recipient's Name],**

We hope this message finds you well. We would like to extend our heartfelt thanks for recommending our travel agency to your friends and family. Your trust and support mean the world to us.

We are committed to providing exceptional service and memorable travel experiences, and your referrals help us to continue doing what we love. As a token of our appreciation, we would like to offer you a [discount, gift, etc.] on your next booking with us.

Thank you once again for your recommendation. We look forward to serving you and your referrals in the future!

Warm regards,  
[Your Name]  
[Your Position]  
[Travel Agency Name]  
[Contact Information]