

Scheduled Property Inspection Notification

Dear [Tenant's Name],

This is to inform you that we will be conducting a routine inspection of the property located at [Property Address]. The inspection is scheduled for [Date] at [Time].

The purpose of this inspection is to ensure that the property is being maintained in accordance with the lease agreement and to address any maintenance issues you may be experiencing.

Please ensure that access is available for us to inspect all key areas of the property. If you have any concerns or if this time is not convenient, please contact us as soon as possible to reschedule.

Thank you for your cooperation.

Sincerely,
[Your Name]
[Your Title]
[Your Contact Information]