

Notice of Upcoming Property Inspection

Date: [Insert Date]

Dear [Tenant's Name],

This is to inform you that a property inspection is scheduled for your unit on [Insert Date and Time]. The purpose of this inspection is to ensure that the property is being maintained according to the lease agreement and to assess any necessary repairs.

Please make sure that the property is accessible during the scheduled time. If you have any concerns or require a different time for the inspection, please contact me at [Your Phone Number] or [Your Email Address].

Thank you for your cooperation.

Sincerely,

[Your Name]

[Your Title]

[Your Company/Organization Name]

[Your Contact Information]