

# Essential Documents Checklist for International Travel

Dear [Recipient's Name],

As you prepare for your upcoming international trip, please ensure you have the following essential documents:

- **Passport:** Valid for at least six months beyond your return date.
- **Visa:** Required for the destination country.
- **Travel Insurance:** Coverage details for medical emergencies.
- **Flight Itinerary:** Confirmation of flights in and out of the country.
- **Accommodation Reservations:** Proof of hotel or lodging bookings.
- **Emergency Contacts:** List of contacts at home and in the destination country.
- **Health Documents:** Vaccination records, if applicable.
- **Credit/Debit Cards:** Inform your bank of international travel plans.
- **Local Currency:** Ensure you have some cash on hand.
- **Copy of Important Documents:** Photocopies of passport, visa, and insurance.

Please double-check this list before your departure. Safe travels!

Sincerely,  
[Your Name]