

Bank Reference Request for Personal Loan

Date: _____

To,
The Manager,
[Bank Name],
[Bank Address],
[City, State, Zip Code]

Dear Sir/Madam,

I am writing to request a bank reference for a personal loan application I am currently in the process of completing. My name is [Your Name], and I have been a valued customer at [Bank Name] since [Year]. My account number is [Account Number].

The lender has requested a reference from my bank to verify my financial status and banking history. I would appreciate it if you could provide a reference that confirms my account standing and financial responsibility.

Thank you for your assistance with this matter. If you require any further information, please do not hesitate to contact me at [Your Phone Number] or [Your Email Address].

Sincerely,
[Your Name]
[Your Address]
[City, State, Zip Code]