

# Tenant Vacating Letter

Date: [Insert Date]

[Landlord's Name]

[Landlord's Address]

[City, State, Zip Code]

Dear [Landlord's Name],

I am writing to officially notify you that I will be vacating the premises at [Your Address] on [Move-Out Date]. This letter serves as my [number of days] days' notice in accordance with our lease agreement.

Please let me know how you would like to handle the final walkthrough and the return of my security deposit.

Thank you for your understanding.

Sincerely,

[Your Name]

[Your Phone Number]

[Your Email Address]