

Tenant Move-Out Notification

Date: [Insert Date]

[Landlord/Property Manager Name]

[Property Address]

[City, State, Zip Code]

Dear [Landlord/Property Manager Name],

I am writing to formally notify you of my intention to vacate the premises located at [Your Address] effective [Move-Out Date]. This notice is in accordance with the terms of my lease agreement.

I will ensure that the property is cleaned and any necessary repairs are made prior to my departure. Please let me know a suitable time for the final walkthrough.

Thank you for the time I have spent at the property. I appreciate your cooperation and understanding during my tenancy.

Sincerely,

[Your Name]

[Your Phone Number]

[Your Email Address]