

Travel Emergency Point of Contact

Date: [Insert Date]

To Whom It May Concern,

My name is [Your Name], and I am writing to provide information regarding my emergency point of contact during my upcoming travel.

In case of an emergency, please reach out to the following person:

Contact Name: [Contact's Name]

Relationship to Me: [Relationship]

Contact Number: [Contact's Phone Number]

Email Address: [Contact's Email Address]

Thank you for your assistance.

Sincerely,

[Your Name]

[Your Address]

[Your Phone Number]

[Your Email Address]