

Urgent Notice for Past Due Rent

Date: [Date]

To: [Tenant's Name]

Address: [Tenant's Address]

From: [Landlord's Name]

Address: [Landlord's Address]

Dear [Tenant's Name],

This letter serves as an urgent notice regarding your past due rent for the property located at [Property Address]. As of today, your rent payment for the month of [Month] remains unpaid, and the total amount due is [Amount].

Please be advised that immediate action is required to bring your account current. In accordance with your lease agreement, failure to pay the overdue rent by [Deadline Date] may lead to further action, including potential eviction procedures.

If you have already sent your payment, please disregard this notice. Otherwise, we urge you to remit the payment at your earliest convenience to avoid any further consequences.

Thank you for your prompt attention to this matter.

Sincerely,

[Landlord's Name]

[Landlord's Contact Information]