

Dear [Tenant's Name],

I hope this message finds you well. I am writing to follow up regarding the rent payment for [Month/Year], which, as of today, remains unpaid.

Please let me know if there are any issues or if you require assistance. It is important to settle this matter as soon as possible to avoid any late fees.

Thank you for your attention to this matter. I look forward to hearing from you soon.

Best regards,

[Your Name]

[Your Contact Information]

[Your Address]