

Last Minute Travel Arrangement Confirmation

Dear [Recipient's Name],

We are excited to confirm your last-minute travel arrangements with us. Please find your itinerary details below:

Itinerary Details

- **Departure:** [Departure City] - [Date & Time]
- **Arrival:** [Destination City] - [Date & Time]
- **Airline:** [Airline Name] - [Flight Number]
- **Accommodation:** [Hotel Name] - [Check-in & Check-out Dates]
- **Transportation:** [Car Rental/Taxi Details]

Important Notes

Please ensure that you arrive at the airport at least 2 hours prior to your flight. Check-in for your accommodation starts at [Check-in Time].

If you have any questions or need further assistance, feel free to contact us at [Contact Information]. Safe travels!

Best Regards,
[Your Name]
[Your Company Name]