

# Submission of Promotional Materials for Travel Exhibition

Date: [Insert Date]

To: [Recipient's Name]

[Recipient's Title]

[Recipient's Organization]

[Address]

Dear [Recipient's Name],

I hope this message finds you well. We are excited to participate in the upcoming Travel Exhibition scheduled for [Exhibition Date] at [Venue Name]. As part of our preparation, we would like to submit our promotional materials for your review.

Enclosed, you will find the following materials:

- Brochures
- Flyers
- Posters
- Digital Media Assets

We believe these materials will effectively showcase our offerings and attract visitors to our booth. Please let us know if you require any additional information or have specific guidelines for submissions.

Thank you for considering our submission. We look forward to an impactful exhibition and appreciate your support.

Sincerely,

[Your Name]

[Your Title]

[Your Organization]

[Your Contact Information]