

# Dear Tenants,

We hope this message finds you well. This letter is to inform you about the upcoming changes to utility costs for your accommodations.

Effective [**Effective Date**], the new utility rates will be as follows:

- Electricity: [**New Rate**]
- Water: [**New Rate**]
- Gas: [**New Rate**]

This adjustment reflects the current market trends and necessary increases in services. We understand that changes to costs can be challenging, and we are committed to keeping the utilities as affordable as possible.

If you have any questions or concerns regarding these updates, please do not hesitate to reach out to our office.

Thank you for your understanding.

Sincerely,  
[Your Name]  
[Your Position]  
[Property Management Company]  
[Contact Information]