

# Preliminary Travel Booking Confirmation

Dear [Recipient's Name],

We are pleased to inform you that your preliminary travel booking has been successfully processed. Below are the details of your trip:

## Travel Itinerary

- **Destination:** [Destination]
- **Departure Date:** [Departure Date]
- **Return Date:** [Return Date]
- **Flight Number:** [Flight Number]
- **Accommodation:** [Hotel Name, Check-in and Check-out Dates]

## Special Offer

As a token of our appreciation, we are delighted to offer you [Details of Special Offer, e.g., 15% off on your booking or complimentary sunset tour].

Please review the details above and confirm your acceptance by [Response Deadline]. If you have any questions or require modifications to your travel plans, feel free to contact us.

Thank you for choosing us for your travel needs!

Sincerely,

[Your Name]  
[Your Position]  
[Your Company]  
[Contact Information]