

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

[Manager's Name]
[Property Management Company Name]
[Company Address]
[City, State, Zip Code]

Dear [Manager's Name],

I hope this message finds you well. I am writing to follow up on my previous noise complaint submitted on [Date of Original Complaint]. Despite your assurance that the matter would be addressed, I have noticed that the noise disturbances have continued.

The noise, which primarily occurs during [specific times], has significantly impacted my ability to enjoy my home and maintain a peaceful environment.

I kindly request an update on any actions taken to resolve this issue and any further steps that might be necessary. I appreciate your attention to this matter and look forward to your prompt response.

Thank you for your understanding.

Sincerely,
[Your Name]