

# Spring Cleaning Day Supplies List

Dear [Name/Team],

As we prepare for our upcoming Spring Cleaning Day, please find below the supplies we'll need:

- Trash Bags
- Cleaning Cloths
- All-Purpose Cleaner
- Glass Cleaner
- Sponges
- Broom and Dustpan
- Mop and Bucket
- Vacuum Cleaner
- Rubber Gloves
- Disinfecting Wipes
- Pail for Soaking
- Labels for Organizing

Please make sure to bring any additional supplies you think might be helpful!

Looking forward to a productive day together!

Best Regards,  
[Your Name]