

Spring Cleaning Day Reminder

Dear [Recipient's Name],

This is a friendly reminder that our annual Spring Cleaning Day is scheduled for [Date]. We will gather at [Location] at [Time]. Please bring any cleaning supplies, tools, and a willingness to help make our community shine!

Let's work together to spruce up our surroundings and enjoy some refreshments afterward.

Thank you for your participation!

Best regards,

[Your Name]

[Your Position]

[Your Contact Information]