

# Tenant Lease Cessation Notification

Date: [Insert Date]

To,  
[Landlord's Name]  
[Landlord's Address]  
[City, State, Zip Code]

Subject: Lease Cessation Notification

Dear [Landlord's Name],

I am writing to officially inform you that I, [Your Name], tenant of the premises located at [Rental Property Address], will be ceasing my lease effective [End Date of Lease].

As per the lease agreement, I am providing you with [X Days/Months] notice of my intention to vacate the property. I plan to return the keys on or before [Key Return Date] and ensure the premises are in good condition.

If you have any questions or require further information regarding the move-out process, please feel free to contact me at [Your Phone Number] or [Your Email Address].

Thank you for your understanding. I appreciate the opportunity to have lived in your property.

Sincerely,  
[Your Name]  
[Your Address]  
[City, State, Zip Code]