

# Final Lease Termination Statement

Date: [Insert Date]

To: [Tenant's Name]

Address: [Tenant's Address]

Dear [Tenant's Name],

We are writing to confirm the termination of your lease for the property located at [Property Address] as agreed upon in our discussions. This letter serves as the final lease termination statement.

The lease is officially terminated as of [Termination Date]. Please ensure that you vacate the premises and return all keys by this date. Your security deposit of [Amount] will be processed and returned within [Number] days after the final inspection of the property.

Thank you for your tenure and cooperation.

Sincerely,

[Your Name]

[Your Position]

[Your Company/Organization]

[Contact Information]