

Dear Team,

As we approach the flu season, we want to encourage all employees to consider getting a flu vaccination. Protecting ourselves and our colleagues helps create a healthier workplace.

The flu can lead to serious health issues, and vaccination is the best way to prevent it. We urge you to speak with your healthcare provider about getting vaccinated this year.

To make it easier, we've arranged for flu vaccination clinics on-site. Please check your email for scheduling details.

Thank you for helping us promote a healthier work environment. Stay safe and healthy!

Best regards,

[Your Name]

[Your Position]

[Company Name]