

Employer Responsibilities During Flu Season

Date: [Insert Date]

To: All Employees

From: [Employer's Name]

Subject: Employer Responsibilities During Flu Season

Dear Team,

As the flu season approaches, we want to ensure a healthy and safe workplace for everyone. Below are our responsibilities as your employer during this time:

- Providing access to flu vaccinations.
- Encouraging employees to stay home if they show flu symptoms.
- Ensuring the workplace is clean and sanitized.
- Maintaining open communication regarding any health concerns or outbreaks.
- Implementing flexibility with sick leave policies to accommodate affected employees.

We appreciate your cooperation and commitment to keeping our workplace safe. Please do not hesitate to reach out with any questions or concerns.

Best Regards,

[Employer's Name]

[Company Name]

[Contact Information]