

# Intern Contributions Evaluation Request

Dear [Supervisor's Name],

I hope this message finds you well. As we approach the end of the internship period, I would like to request your evaluation of my contributions during my time as an intern in the [Department/Team Name]. Your feedback is invaluable for my professional development and for my future career prospects.

Here are some key areas where I have been involved:

- Contribution 1: [Brief description]
- Contribution 2: [Brief description]
- Contribution 3: [Brief description]

It would be greatly appreciated if you could provide your insights on my performance, strengths, and any areas for improvement by [deadline, if applicable]. Thank you very much for your time and support.

Sincerely,

[Your Name]

[Your Position/Intern Title]

[Your Contact Information]