

Security Deposit Refund Acknowledgment

Date: [Insert Date]

Landlord/Property Management Name
Address Line 1
Address Line 2
City, State, Zip Code

[Tenant's Name]
[Tenant's Address Line 1]
[Tenant's Address Line 2]
[City, State, Zip Code]

Dear [Tenant's Name],

We are writing to formally acknowledge the receipt of your request for the refund of your security deposit for the property located at [Property Address]. After conducting a thorough inspection, we have determined that the property has been returned in satisfactory condition, and you are entitled to the full refund of your security deposit.

The total amount of the security deposit is [Deposit Amount] and it will be refunded to you within [Timeframe] from the date of this letter. The refund will be processed via [Method of Refund, e.g., check, bank transfer].

If you have any further questions or concerns, please feel free to reach out to us at [Phone Number] or [Email Address].

Thank you for your tenancy.

Sincerely,
[Landlord/Property Manager's Name]
[Title]
[Company Name]