

# Appliance Repair Request Letter

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Landlord's Name]

[Landlord's Address]

[City, State, Zip Code]

Dear [Landlord's Name],

I hope this message finds you well. I am writing to formally request a repair for an appliance in my rental unit at [Your Address]. The appliance in question is [Specify Appliance, e.g., Refrigerator, Oven, etc.], and it has been experiencing the following issue(s): [Briefly describe the problem, e.g., not cooling, making strange noises, etc.].

Given the situation, I would appreciate it if you could arrange for a service technician to inspect and repair the appliance at your earliest convenience. Please let me know if you need any further information or if there are any specific procedures I should follow.

Thank you for your attention to this matter. I look forward to your prompt response.

Sincerely,

[Your Name]