

Inquiry into Personal Loan Balance

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

To: [Lender's Name]

[Lender's Address]

[City, State, Zip Code]

Dear [Lender's Name],

I am writing to inquire about the current standing of my personal loan balance. My account number is [Your Account Number]. I would like to request a detailed statement outlining the remaining balance, interest rates, and any upcoming payments due.

Thank you for your assistance. I look forward to your prompt response.

Sincerely,

[Your Name]