

Employee Wellness Initiative Recognition

Date: [Insert Date]

To: [Employee Name]

From: [Manager/Supervisor Name]

Subject: Recognition of Your Outstanding Contribution to Wellness Initiatives

Dear [Employee Name],

I am writing to formally recognize and commend you for your outstanding contribution to our wellness initiatives. Your commitment and enthusiasm in promoting health and well-being within our organization have not gone unnoticed.

Your recent efforts in [mention specific initiative or activity, e.g., leading a wellness workshop, organizing fitness challenges, etc.] have made a significant impact on our team and have inspired many of your colleagues to participate.

Thank you for your dedication and the positive energy you bring to our workplace. Your actions not only contribute to a healthier environment but also foster a culture of wellness that benefits us all.

As a token of our appreciation, we would like to offer you [mention any reward or recognition, e.g., a wellness gift card, an extra day off, etc.].

Once again, thank you for being an outstanding advocate for wellness. We look forward to your continued leadership in promoting a healthy workplace.

Sincerely,

[Manager/Supervisor Name]

[Title]

[Company Name]