

# Invitation for Skill Assessment

Dear [Applicant's Name],

We are pleased to inform you that you have been shortlisted for an internship position at [Company Name]. As part of our selection process, we invite you to participate in a skill assessment.

## Assessment Details:

- **Date:** [Insert Date]
- **Time:** [Insert Time]
- **Location:** [Insert Location/Online Link]

Please confirm your attendance by replying to this email by [Confirmation Deadline].

We look forward to seeing you!

Best regards,

[Your Name]

[Your Position]

[Company Name]

[Contact Information]