

Invitation for Skill Assessment

Date: [Insert Date]

To Whom It May Concern,

We are pleased to invite [Educational Institution Name] to participate in our upcoming Skill Assessment program. This initiative aims to evaluate the skills and competencies of students and provide them with valuable feedback to enhance their learning journey.

Details of the Skill Assessment:

- **Date:** [Insert Date]
- **Time:** [Insert Time]
- **Location:** [Insert Location]
- **Duration:** [Insert Duration]

Please confirm your participation by [Insert Confirmation Deadline]. If you have any questions, feel free to contact us at [Insert Contact Information].

Thank you for your attention, and we look forward to your participation.

Sincerely,

[Your Name]

[Your Position]

[Your Organization]

[Your Contact Information]