

# Invitation for Skill Assessment

Dear [Candidate's Name],

We are pleased to inform you that you have been shortlisted for a contractual position at [Company Name]. To proceed with your application, we invite you to participate in a skill assessment.

## Assessment Details:

- **Date:** [Insert Date]
- **Time:** [Insert Time]
- **Location:** [Insert Location or Virtual Link]
- **Duration:** [Insert Duration]

Please confirm your availability for the assessment by replying to this email by [RSVP Date].

We look forward to your participation.

Best regards,

[Your Name]

[Your Position]

[Company Name]

[Contact Information]