

Lease Renewal Information

Dear [Tenant's Name],

We hope this message finds you well. We are writing to inform you that your lease for the property located at [Property Address] is set to expire on [Expiring Date]. We would like to discuss the renewal of your lease.

The terms for the renewed lease are as follows:

- New Lease Start Date: [Start Date]
- Lease Duration: [Duration, e.g., 12 months]
- Monthly Rent: [New Rent Amount]
- Additional Terms: [Any additional terms or changes]

Please review the updated lease information and let us know if you have any questions or concerns. We would appreciate your decision regarding the lease renewal by [Response Deadline Date].

Thank you for being a valued tenant. We look forward to hearing from you soon.

Sincerely,

[Your Name]

[Your Title]

[Your Contact Information]

[Company Name]

[Company Address]