Notification for Lease Renewal Terms

Date: [Insert Date]
[Tenant's Name]
[Tenant's Address]
Dear [Tenant's Name],
We hope this message finds you well. This letter serves as a formal notification regarding the renewal of your lease for the property located at [Property Address].
Your current lease is set to expire on [Lease Expiration Date]. We would like to offer you the opportunity to renew your lease under the following terms:
 New Lease Term: [Insert Duration] Monthly Rent: [Insert Amount] Deposit: [Insert Amount if applicable] Other Terms: [Insert any additional terms or conditions]
Please review the terms above and respond with your decision by [Response Deadline]. Should you wish to discuss any details, feel free to reach out to us at [Contact Information].
Thank you for being a valued tenant. We look forward to your response.
Sincerely,
[Your Name]
[Your Title]
[Your Company]
[Your Contact Information]