

# Lease Renewal Notice

Date: [Insert Date]

To: [Tenant's Name]

Address: [Tenant's Address]

Dear [Tenant's Name],

We hope this message finds you well. This letter serves as a formal notice regarding the renewal of your lease for the property located at [Property Address]. Your current lease is set to expire on [Expiration Date].

We would like to offer you the opportunity to renew your lease for an additional [Specify Duration, e.g., one year, six months], under the following terms:

- Rent: [New Rent Amount]
- Lease Duration: [New Lease Duration]
- Security Deposit: [Any Changes to Security Deposit]
- Other Terms: [Any Additional Terms or Conditions]

Please let us know your decision by [Response Deadline]. If you choose to renew, we will schedule a time to sign the new lease agreement.

Thank you for being a valued tenant. We look forward to your prompt response.

Sincerely,

[Your Name]

[Your Title/Position]

[Company Name or Landlord's Name]

[Contact Information]