

Nondisclosure Agreement Proposal

Date: [Insert Date]

[Recipient's Name]
[Recipient's Title]
[Company Name]
[Company Address]
[City, State, Zip Code]

Dear [Recipient's Name],

I am writing to propose a Nondisclosure Agreement (NDA) between [Your Company Name] and [Recipient's Company Name] to protect confidential information that may be disclosed during our discussions regarding [insert purpose of the disclosure].

The NDA will ensure that both parties maintain the confidentiality of information shared and limit the use of such information to only purposes agreed upon by both parties.

We believe that establishing this agreement will foster a trusting relationship and facilitate effective collaboration. Please find attached our standard NDA for your review.

We are open to discussing any modifications or concerns you may have regarding the terms of this agreement.

Thank you for considering this proposal. I look forward to your prompt response.

Sincerely,

[Your Name]
[Your Title]
[Your Company Name]
[Your Phone Number]
[Your Email Address]