

Employee Benefits Update

Dear Team,

We are excited to announce some important updates to our employee benefits program, effective next month. Our goal is to ensure that you have access to comprehensive and competitive benefits that support your well-being and work-life balance.

New Benefits Highlights:

- **Expanded Health Insurance:** Increased coverage options for medical and dental plans.
- **Enhanced Paid Time Off:** Additional vacation days for long-term employees.
- **Retirement Contributions:** Matching contributions to your retirement plan will increase.
- **Wellness Program:** Introduction of wellness incentives and fitness reimbursement.

For more details, please refer to the updated benefits handbook, which will be available on the company intranet.

We encourage you to reach out to our HR team with any questions or to discuss how these benefits can best support you.

Thank you for your hard work and commitment to our company.

Best regards,
The HR Team