

Mutual Confidentiality Agreement

Date: [Insert Date]

Parties:

[Party A Name], located at [Party A Address] ("Party A")

[Party B Name], located at [Party B Address] ("Party B")

Dear [Party B Name],

This Mutual Confidentiality Agreement ("Agreement") is entered into by and between Party A and Party B for the purpose of defining the obligations of both parties in connection with the discussions and potential collaboration regarding [describe the project or purpose].

1. Definition of Confidential Information

For the purposes of this Agreement, "Confidential Information" means any data or information that is proprietary to either Party and not generally known to the public, including but not limited to theories, processes, techniques, or any other information disclosed in writing, orally, or through any other means.

2. Obligations of the Parties

Each Party agrees to:

- Keep the Confidential Information confidential and not disclose it to any third parties without the prior written consent of the other Party.
- Use the Confidential Information solely for the purpose of the discussions and potential collaboration.
- Protect the Confidential Information with the same degree of care as it uses for its own confidential information.

3. Term

This Agreement will commence on the date first written above and will continue for a period of [insert duration] unless terminated by either Party with written notice.

4. Miscellaneous

This Agreement constitutes the entire understanding between the Parties regarding the subject matter herein and supersedes all prior agreements. This Agreement may not be amended except in writing, signed by both Parties.

IN WITNESS WHEREOF, the Parties have executed this Mutual Confidentiality Agreement as of the date first above written.

[Party A Name]

[Party B Name]