

# Confidentiality Agreement

This Confidentiality Agreement ("Agreement") is entered into as of [Date], by and between:

[Your Company Name]

Address: [Your Company Address]

Email: [Your Email]

Phone: [Your Phone Number]

**AND**

[Vendor Company Name]

Address: [Vendor Company Address]

Email: [Vendor Email]

Phone: [Vendor Phone Number]

## 1. Definition of Confidential Information

For the purposes of this Agreement, "Confidential Information" shall include all information disclosed by one party to the other that is designated as confidential or that reasonably should be understood to be confidential given the nature of the information and the circumstances of disclosure.

## 2. Obligations

Both parties agree to maintain the confidentiality of the Confidential Information and will not disclose it to any third party without the prior written consent of the disclosing party.

## 3. Term

The obligations of confidentiality shall survive for a period of [Number of Years] years from the date of disclosure of the Confidential Information.

## 4. Miscellaneous

This Agreement constitutes the entire understanding between the parties regarding its subject matter and supersedes all prior agreements or understandings.

**IN WITNESS WHEREOF, the parties hereto have executed this Agreement as of the date first above written.**

**[Your Company Name]**

By: \_\_\_\_\_

Name: [Your Name]

Title: [Your Title]

Date: [Date]

**[Vendor Company Name]**

By: \_\_\_\_\_

Name: [Vendor Name]

Title: [Vendor Title]

Date: [Date]