

Formal Notice of Job Candidacy Rejection

Date: [Insert Date]

Dear [Candidate's Name],

Thank you for your interest in the [Position Title] at [Company Name]. We appreciate the time and effort you put into the application and interview process.

After careful consideration, we regret to inform you that we will not be moving forward with your candidacy at this time. This decision was challenging due to the high caliber of applicants we received.

We encourage you to apply for future openings that match your skills and experience. We truly value your interest in [Company Name] and wish you the best of luck in your job search.

Thank you again for your time and interest.

Sincerely,

[Your Name]

[Your Job Title]

[Company Name]

[Contact Information]