

Subscription Cancellation Policy Explanation

Dear [Customer Name],

We hope this message finds you well. We would like to take this opportunity to inform you about our subscription cancellation policy.

Cancellation Notice

You may cancel your subscription at any time. However, please note that cancellations must be made [insert time frame, e.g., "at least 24 hours before the next billing cycle"] to avoid being charged for the next period.

How to Cancel

To cancel your subscription, please follow these steps:

1. Log in to your account.
2. Navigate to the "Subscription" section.
3. Select "Cancel Subscription" and follow the prompts.

Refund Policy

We do not provide refunds for any payments made prior to the cancellation. Your access to the subscription will continue until the end of your current billing period.

Need Assistance?

If you have any questions or need help with your cancellation, please do not hesitate to contact our support team at [support email] or [support phone number].

Thank you for being a valued customer.

Sincerely,

[Your Company Name]