

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Recipient's Name]

[Company's Name]

[Company's Address]

[City, State, Zip Code]

Dear [Recipient's Name],

I hope this message finds you well. I am writing to inquire about the possibility of extending the trial period for [specific service or product name] that I am currently using. My initial trial period is set to end on [end date].

Over the past few weeks, I have found the service to be beneficial; however, I believe that an extended trial period would allow me to fully assess its effectiveness in meeting my needs. Would it be possible to extend the trial for an additional [number of weeks/months]?

Thank you for considering my request. I look forward to your response.

Best regards,

[Your Name]