

Application for Extended Service Trial

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Your Email]

[Your Phone Number]

[Recipient's Name]

[Recipient's Title]

[Company/Organization Name]

[Company Address]

[City, State, Zip Code]

Dear [Recipient's Name],

I am writing to formally request an extension of the service trial for [specific service/product] that I am currently utilizing. The trial period is set to end on [current trial end date], but I believe that extending the trial period will allow me to fully assess the capabilities and benefits of the service.

Having already engaged with [specific features or aspects of the service], I am eager to explore additional functionalities that could further enhance my experience and overall productivity. An extension of the trial period would afford me the opportunity to do so without making an immediate commitment.

I appreciate your consideration of my request and look forward to your response. Please feel free to contact me at [your phone number] or [your email] if you need any additional information.

Thank you for your time and assistance.

Sincerely,

[Your Name]