

# Appeal for Extended Duration of Service Trial

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Date]

[Recipient's Name]

[Recipient's Position]

[Company/Organization Name]

[Company Address]

[City, State, Zip Code]

Dear [Recipient's Name],

I am writing to formally appeal for an extension of my trial duration for the [specific service or position] that I have been undertaking since [start date]. I appreciate the opportunity I have had to contribute to [Company/Organization Name] and have enjoyed every aspect of this trial period.

Throughout my time here, I have [briefly outline your contributions, achievements, and any positive feedback received]. I believe that with an extension of my trial period, I can further demonstrate my capabilities and make even more valuable contributions to the team.

Given the [mention any relevant circumstances, such as unforeseen challenges or additional projects], I kindly request an additional [specific duration] to prove my proficiency and adapt to the expectations of my role.

Thank you for considering my request. I am enthusiastic about the prospect of continuing my journey with [Company/Organization Name] and am eager to further discuss this matter. Please feel free to contact me at your earliest convenience.

Sincerely,

[Your Name]