

# Account Verification Request

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

To,

[Recipient's Name/Title]

[Company/Organization Name]

[Company Address]

[City, State, Zip Code]

Dear [Recipient's Name],

I am writing to formally request the verification of my account in order to restore my identity associated with [Account Username/ID] on your platform.

Due to [brief explanation of the issue, e.g., "a recent security incident"], I am unable to access my account and require your assistance to verify my identity and restore my access.

Please find attached copies of the required identification documents:

- [Type of Document 1]
- [Type of Document 2]
- [Type of Document 3]

I appreciate your prompt attention to this matter and look forward to your response.

Thank you for your assistance.

Sincerely,

[Your Name]