

Appointment Confirmation

Dear [Client's Name],

We are pleased to confirm your counseling session scheduled for:

Date: [Date]

Time: [Time]

Location: [Counseling Office Address]

If you have any questions or need to reschedule, please feel free to contact us at [Phone Number] or [Email Address].

We look forward to seeing you.

Best regards,

[Your Name]

[Your Position]

[Organization Name]