

Letter of Dissatisfaction with Service Response

Your Name
Your Address
City, State, Zip Code
Email Address
Phone Number
Date

Customer Service Department
Company Name
Company Address
City, State, Zip Code

Dear Customer Service Team,

I am writing to express my dissatisfaction with the recent service I received from your company on [insert date]. Despite my expectations, the response I received was not satisfactory.

I contacted your team regarding [briefly detail the issue]. However, the response I received was [describe the response and why it was inadequate]. This has caused me [explain any inconvenience caused].

As a customer, I value effective communication and prompt resolution of issues. Unfortunately, my experience has left me feeling disappointed and undervalued.

I hope to receive a more satisfactory response addressing my concerns at your earliest convenience. Thank you for your attention to this matter.

Sincerely,
Your Name