

# Membership Reactivation Appeal

Date: [Insert Date]

Dear [Membership Team/Manager's Name],

I hope this message finds you well. I am writing to formally appeal for the reactivation of my expired membership, which was under the name [Your Name] with the membership ID [Your Membership ID]. My membership has been inactive since [Date of Expiration].

Due to [briefly explain reasons for non-renewal, e.g., personal circumstances, financial difficulties, etc.], I was unable to renew my membership on time. However, I have greatly valued my time as a member and the benefits that come with it. I would appreciate the opportunity to renew my membership and continue to be a part of your community.

Could you please provide guidance on the reactivation process and any potential fees I may need to settle? I am eager to resolve this matter at your earliest convenience.

Thank you for considering my request. I look forward to your prompt response.

Sincerely,

[Your Name]

[Your Contact Information]

[Your Address]